

# BERGEN COUNTY YOUTH POLICE ACADEMY 2011



The County of Bergen, Bergen County Prosecutor's Office, Bergen County Sheriff's Office and the Bergen County Police Department, are pleased to announce that applications are being accepted for the Bergen County Youth Police Academy – Class #7.

The Academy is a two-week "day camp" (Monday through Friday) that is offered to qualified Bergen County young men and women who will enter the 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, or 12<sup>th</sup> grade in September 2011. The Academy is free of charge.

This year's Academy will begin on June 27, 2011 through July 8, 2011.

The motto of the Bergen County Youth Police Academy is "Honor – Respect – Commitment." Our objective is to educate the cadets about public service including county government, the judiciary, emergency services and law enforcement. We place strong emphasis on self respect, respect of others, teamwork and commitment to one's goals. This will be accomplished through structured events which will be offered in a fun, informative, interactive, educational and hands-on manner. The format is similar to what actual police academy cadets experience.

The curriculum will consist of educational activities as well as physical training activities. The daily programs will include presentations from educators, interaction with county agencies, and field trips. The cadets will be given exposure to available state and county resources.

This year's Youth Academy will be held at the Bergen County Law and Public Safety Institute, 281 Campgaw Road, Mahwah, NJ. However, in an effort to accommodate cadets residing throughout the County, an alternate reporting location in Hackensack with transportation to and from Mahwah will be provided. Cadets may elect to report to either the Mahwah or Hackensack locations. The cadets electing to report to the Hackensack location will report to the Bergen County Jail, 160 South River Street, Hackensack, where they will be transported to the Mahwah facility each morning and back to Hackensack at the completion of each day's session.

**The program runs from 9:00 a.m. to 4:00 p.m.** Please keep in mind that there may be modifications of scheduled hours on field trip dates and your child will be notified in advance. Cadets who elect to be transported by the Youth Academy staff to Mahwah from Hackensack will begin and end their days earlier than 9:00 a.m. and later than 4:00 p.m. to account for travel time. Exact times for all cadets will be explained at the **mandatory parent meeting** held prior to the start of the Academy. Please bear in mind that Cadets are to be dropped off and picked up **promptly** at their respective locations. When bus transportation is involved, either from the Hackensack location or with respect to a given field trip day, the buses will depart at their scheduled time regardless of whether or not a cadet is running late. **You must be prompt when dropping off and picking up your child.**

Lunches for the cadets will be provided by the Academy. Please fill out the enclosed paperwork regarding your child's dietary and special nutritional needs and or allergies.

**Attire:** Each participant will be provided with a t-shirt and shorts. They are required to be worn from the 2<sup>nd</sup> day of the academy until the completion of the program, including graduation. It should be noted that these uniforms must be cleaned daily.

Upon completion of the academy, there will be an **official graduation ceremony on Friday, July 8, 2011.** Details will be provided. Participants and family members are invited to attend.

**Note:** At any time the program director may terminate a youth from participating in the Academy for non-compliance with the rules as set forth in the paperwork and as given at the parent orientation or throughout the Academy. As such, each parent and participant should be well acquainted with the requirements.

Attached, please find the required application forms that **MUST BE** completed and returned to the Bergen County Prosecutor's Office, 100 Eisenhower Drive, Paramus, New Jersey 07652, Attn: Eileen Hughes, no later than **Friday, May 6, 2010.** Please be advised that submission of an application prior to the deadline does not guarantee acceptance into the program. Space is limited. Priority will be given to **first time applicants** by order of their submission of the **completed** application. If you have any questions, contact the Community Outreach Division at 201-336-3540, or Eileen Hughes at [ehughes@bcpo.net](mailto:ehughes@bcpo.net). **All paperwork must be completely filled out and signed where indicated or your child will not be permitted to attend. Even if you child does not take medication and/or you do not give permission for your child to be dismissed without a parent/guardian present, these forms must be completed.**

You will be notified in writing of your child's acceptance and the date of the Parent Orientation Meeting. A parent/guardian **must** attend the meeting for your child to be accepted into the youth academy.



HIGH SCHOOL INFORMATION

NAME OF HIGH SCHOOL: \_\_\_\_\_ CURRENT GRADE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

PRINCIPAL: \_\_\_\_\_ GUIDANCE COUNSELOR: \_\_\_\_\_

TEE SHIRT SIZE (PLEASE CIRCLE): (S) (M) (L) (XL) (XXL)

GYM SHORT SIZE (PLEASE CIRCLE): (S) (M) (L) (XL) (XXL)

Please circle your true size. Oversize or undersize clothing will not be acceptable and the cadet will be required to select uniforms in the closest size available.

\_\_\_\_\_  
PARENT/GUARDIAN SIGNATURE

\_\_\_\_\_  
STUDENT'S SIGNATURE

DATE: \_\_\_\_\_

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## MEDICATIONS

Please list below any prescribed medications that your child is required to take regularly. Please indicate below whether or not your child will be required to take or carry the medication with him/her during the Youth Police Academy. Medication must be in original prescribed package. A certified EMT will be on staff during the camp for any medical emergencies.

Please be advised that the youth may be afforded the opportunity to board a boat, ride a horse, and other outdoor activities. Should you wish your child not to participate in a certain activity or should your child have any special restrictions, please list below.

Name of Youth: \_\_\_\_\_

My Child:  Does Not Take Any Prescribed Medication (If this box is checked, you must sign the form below).

My Child Does Take Prescribed Medication (If this box is checked, you must complete the information below and sign the form below).

Name of Medication: \_\_\_\_\_

Medical Condition for which medication is needed:

\_\_\_\_\_

Dosage/Administration

(Times per day): \_\_\_\_\_

Any Special Needs/Restrictions: \_\_\_\_\_

\_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BERGEN COUNTY YOUTH POLICE ACADEMY**

**2011**

**RULES AND REGULATIONS**

1. RESPECT YOURSELF AND OTHERS.
2. RAISE YOUR HAND IF YOU WANT TO SPEAK.
3. WHEN YOU ARE ACKNOWLEDGED, YOU WILL STAND AND RESPOND WITH “YES, SIR, NO SIR, YES MA’AM, NO MA’AM.”
4. PAY ATTENTION TO THE SPEAKER.
5. CLASSROOM/CLASS TRIP DISRUPTION WILL NOT BE TOLERATED.
6. ALL PARTICIPANTS WILL FOLLOW DIRECTIONS OF ALL POLICE OFFICERS OR CIVILIAN INSTRUCTORS.
7. DO NOT LITTER.
8. NO FOUL LANGUAGE.
9. NO “HORSE-PLAY” ALLOWED.
10. ACADEMY T-SHIRT AND SHORTS ARE TO BE WORN EVERY DAY, INCLUDING THE GRADUATION CEREMONY. PLEASE WASH DAILY!
11. STAY WITH YOUR GROUP ON FIELD TRIPS.
12. VIDEO GAMES, IPOD’S, ETC..., ARE NOT ALLOWED.
13. NO HATS! (PLENTY OF SUNSCREEN!)
14. A GUARDIAN FORM IS REQUIRED IF YOU ARE WALKING HOME OR IF SOMEONE OTHER THAN YOUR GUARDIAN IS PICKING YOU UP AT THE END OF THE DAY. SEE ATTACHED FORM.
15. NO SMOKING!
16. NO SAGGING SHORTS, SHIRTS MUST BE TUCKED IN.
17. NO MAKE-UP.
18. NO JEWELRY.
19. LONG HAIR MUST BE WORN UP (MALE OR FEMALE).
20. YOU ARE EXPECTED TO CONDUCT YOURSELF AS A LADY OR GENTLEMAN AT ALL TIMES. PROPER DECORUM IS DEMANDED.
21. RESPECT YOURSELF AND OTHERS.
22. IF A CELL PHONE IS BROUGHT TO CAMP, IT MUST BE TURNED OFF. THERE WILL BE NO PHONE CALLS, E-MAILS, AND/OR TEXTING DURING THE ACADEMY.

# BERGEN COUNTY YOUTH POLICE ACADEMY 2011



THE UNDERSIGNED \_\_\_\_\_, HEREBY GIVES PERMISSION

PRINT PARENT/GUARDIAN NAME

AND AUTHORIZATION FOR MY SON/DAUGHTER \_\_\_\_\_

PRINT NAME OF CHILD

**TO PARTICIPATE IN THE BERGEN COUNTY YOUTH POLICE ACADEMY AND ALL THE ACTIVITIES OUTLINED IN THE CALENDAR OF EVENTS, AS WELL AS TRANSPORTATION TO AND FROM SAID EVENTS AND THE FOLLOWING SPECIFIC ACTIVITIES (Check All That Apply):**

- Physical Training/Exercise/Sports     FATS (Firearms Training System)
- Military, Police and Fire Training and Demonstrations     Boat Ride     Horseback Riding
- PG-13 Movie     Consent for Photography/Videotaping/Interviews

THE UNDERSIGNED HEREBY **RELEASES AND DISCHARGES** THE COUNTY OF BERGEN, INCLUDING THE BERGEN COUNTY PROSECUTOR'S OFFICE, THE OFFICE OF THE BERGEN COUNTY SHERIFF, AND THE BERGEN COUNTY POLICE, THEIR AGENTS AND EMPLOYEES THEREOF, **FROM ALL LIABILITY CLAIMS AND CAUSES OF ACTION THAT THE UNDERSIGNED MAY HAVE FOR PERSONAL INJURIES, DAMAGES OR LOSSES OF ANY NATURE, WHICH MAY RESULT, OR OCCUR AS A RESULT, OF PARTICIPATION IN THIS PROGRAM AND IN ANY CAPACITY OR FUNCTION AS A YOUTH ACADEMY PARTICIPANT.**

THE UNDERSIGNED FURTHER AGREES TO HAVE THEIR CHILD OBEY DIRECTIVES OF YOUTH ACADEMY INSTRUCTORS, POLICE OFFICERS OR THEIR DESIGNEES WHILE ACCOMPANYING SAID OFFICER. ADDITIONALLY, PARTICIPATION IN THE PROGRAM CAN BE RESCINDED AT ANY TIME DURING THE COURSE OF THE ACADEMY WITHOUT CAUSE AND IS IN THE SOLE AND ABSOLUTE DISCRETION OF THE POLICE INSTRUCTORS.

I HEREBY ATTEST TO HAVING READ THIS DOCUMENT AND THE CALENDAR OF EVENTS AND ACKNOWLEDGE THE UNDERSTANDING THEREOF.

\_\_\_\_\_  
PARENT/GUARDIAN SIGNATURE

\_\_\_\_\_  
DATE

# BERGEN COUNTY YOUTH POLICE ACADEMY 2011



## Reporting Location Election Form

I understand that the Youth Academy will be based out of the Bergen County Law and Public Safety Institute in Mahwah, NJ.

I understand that I have the option of having my child report to the Bergen County Jail in Hackensack and that he/she will be transported by Youth Academy Staff to and from the Mahwah facility each day.

I understand that once I make the election to have my child report to either Mahwah or Hackensack, that election will remain in effect for the duration of the Youth Academy.

**No Changes or exceptions.**

My child : \_\_\_\_\_ will report to: (One of the below boxes must be checked)  
(Print name)

Law and Public Safety Institute, 281 Campgaw Road, Mahwah

Bergen County Jail, 160 South River Street, Hackensack

each day of the Youth Academy.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**All forms, including this form, must be completely filled out and signed in order for your child to be considered.**



# BERGEN COUNTY YOUTH POLICE ACADEMY 2011



I grant

I do not grant

my permission for my child \_\_\_\_\_

to be dismissed from the Bergen County Youth Police Academy, held during the weeks of June 27 and July 5, 2011, on their own, without a parent/guardian being present at the time of dismissal.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date